

PROFILE MEMBERSHIP & COOPERATION OFFICER

Responsibilities

- Attend the Board meetings, who meet five times per year: the Friday meeting of the annual conference in June (start of President's tenure), September, December, March and the Sunday meeting of the annual conference in June. An additional meeting may be held when actual developments require so.
- As board member provide governance and strategic vision for the Association.
- Chair of the Membership & Cooperation Committee, which strives to enhance interactions among EAGE members, supports the creation of local chapters, oversees the activities of local chapters and groups of special interest, and makes recommendations to the Board for the financial support of events organized by local chapters and affiliated societies in developing countries and regions.
- In charge of membership issues, including membership growth.
- Developing and maintaining the relationship with EAGE's associated societies and Local Chapters.
- Management of the event support programme.
- Member of the PACE committee, which focuses on the professional needs of individual EAGE members in developing countries and regions of the world.

Commitment

- Travelling to Board meetings: a Board meeting is normally spread over two days (one full and one half day). The meetings are predominantly held at the office in Houten (the Netherlands), but can also be organised at the location of an EAGE event.
- Representing the association at the annual conference & exhibition (6 days, June).
- Visiting events of associated societies and Local Chapters.

Requirements

- EAGE member in good standing.
- Demonstrated active membership.
- Excellent intercultural communication skills.
- Permission to travel.
- Experience on a board of a professional or volunteer organisation is welcome but not required.

