

PROFILE TECHNICAL PROGRAMME OFFICER

Responsibilities

- Attend the Board meetings, who meet five times per year: the Friday meeting of the annual conference in June (start of President's tenure), September, December, March and the Sunday meeting of the annual conference in June. An additional meeting may be held when actual developments require so.
- As board member provide governance and strategic vision for the Association.
- Development and control of the technical programme of the annual conference. This includes the acquisition, selection and programming of papers for the technical sessions and the organisation and co-ordination of courses, workshops, seminars, field trips, etc.
- Development and control of the technical content of other EAGE-organised conferences and for the technical input of EAGE in cases of EAGE involvement with the technical programmes of other conferences.
- Chair of the Technical Programme Committee.
- Board's liaison to the Research Committee, which is responsible for specific workshops and supports the preparation of technical programmes.

Commitment

- Travelling to Board meetings: a Board meeting is normally spread over two days (one full and one half day). The meetings are predominantly held at the office in Houten (the Netherlands), but can also be organised at the location of an EAGE event.
- Chairing the technical programme selection meeting in Houten (2 to 3 days, February).
- Representing the association at the annual conference & exhibition (6 days, June).
- Stay connected with the conference department at the Houten office.

Requirements

- EAGE member in good standing.
- Demonstrated active membership.
- Excellent intercultural communication skills.
- Permission to travel.
- Experience on a board of a professional or volunteer organisation is welcome but not required.

PROFILE EDUCATION OFFICER

Responsibilities

- Attend the Board meetings, who meet five times per year: the Friday meeting of the annual conference in June (start of President's tenure), September, December, March and the Sunday meeting of the annual conference in June. An additional meeting may be held when actual developments require so.
- As board member provide governance and strategic vision for the Association.
- Development of the education programme for the membership.
- Chair of the Education Committee, which objective it is to create and support a coherent and integrated programme of courses, lectures and education materials for EAGE members directly, through Local Chapters or in collaboration with associated societies or sister societies.
- Board's liaison to the Student Affairs Committee, which supports student activities, represents student issues to the board and encourages student enrolment in EAGE.

Commitment

- Travelling to Board meetings: a Board meeting is normally spread over two days (one full and one half day). The meetings are predominantly held at the office in Houten (the Netherlands), but can also be organised at the location of an EAGE event.
- Representing the association at the annual conference & exhibition (6 days, June).
- Stay connected with the education department at the Houten office.

Requirements

- EAGE member in good standing.
- Demonstrated active membership.
- Excellent intercultural communication skills.
- Permission to travel.

Experience on a board of a professional or volunteer organisation is welcome but not required.